



GMU Application Checklist – MBA

Application

- [Application Link](#)
- Even if all documents are received, applicant must formally submit application in order to be reviewed by selecting “Finalize”

Application Fee

- \$75

Official Transcripts

- Official transcripts are required from all universities or colleges attended, including institutions where you did not obtain a degree.
- Transcripts must be sent to one of the following addresses.

Mailing Address:

Transcript Processing Center - George Mason University
32 Mount Joy Street, Suite 300
Mount Joy, PA 17552

Electronic Address: olddocs@gmu.edu

- All degrees completed outside the U.S. must be evaluated by World Education Services International Credential Advantage Package (WES ICAP).

Statement of Purpose

- Length: 750 word maximum
- Address the following areas:
 - Relevant background
 - Reasons for selecting this program
 - Professional Goals & how this program will assist you
 - Deciding factors that led you to select GMU

Current Resume

Letters of Reference

- 2 professional letters of reference are required:
 - At least 1 should be from a supervisor or manager
 - Colleagues are acceptable
 - No personal references are accepted

GMAT/GRE

- Official scores must be provided from either the GMAT or GRE.
- Waivers are available & reviewed on a case by case basis.

GPA Addendum

- Required for all applicants with an overall GPA less than a 3.0 in a degree program.

*Committee reserves the right to request additional documentation.

*International applicants may be required to provide additional documentation, including verification of English language proficiency.