GMU Application Checklist – Health Systems Management (MHA)

Application
- Application Link
- Even if all documents are received, applicant must formally submit application in order to be reviewed by selecting “Finalize”

Application Fee
- $75 (momentarily waived)

Official Transcripts
- Official transcripts are required from all universities or colleges attended, including institutions where you did not obtain a degree
- Transcripts must be sent to one of the following addresses.
  
  **Mailing Address:**
  Transcript Processing Center - George Mason University
  32 Mount Joy Street, Suite 300
  Mount Joy, PA 17552

  **Electronic Address:** olddocs@gmu.edu

- All degrees completed outside the U.S. must be evaluated by World Education Services International Credential Advantage Package (WES ICAP).

Statement of Purpose
- Length: 750-1000 words
- Address the following areas:
  - Relevant background
  - Reasons for selecting this program
  - Professional Goals & how this program will assist you
  - Deciding factors that led you to select GMU

Current Resume

Letters of Reference
- 2 professional letters of reference are required:
  - At least 1 should be from a supervisor or manager
  - Colleagues are acceptable
  - No personal references are accepted

Interview
- Conducted through video conferencing technology

GPA Addendum
- Required for all applicants with an overall GPA less than a 3.0 in a degree program.

*Committee reserves the right to request additional documentation.

*International applicants may be required to provide additional documentation, including verification of English language proficiency.